

GURU NANAK DEV DAV PUBLIC SCHOOL, BHIKHIWIND

ADMISSION POLICY

Guru Nanak Dev DAV Public School Bhikhiwind aims to provide a sound footing to the students and to sow the seeds of a strong foundation as they scale upwards to higher grades, with the suitable and required infrastructure for Senior Secondary classes.

Admissions

1. Children seeking admission to class Pre-Nursery should be 2 years 9 months as on 1st April in the year in which admission is sought.
2. Children seeking admission to class Nursery should be 3 years as on 1st April in the year in which admission is sought .
3. Children are normally registered for admission in the month of September to January. Registration is a pre-condition for new admission.
4. For Classes III to V admissions are done on first comes first basis.
5. For Classes VI to IX, tests are conducted in subjects of Maths, Science, English.
6. For Classes X, XII admissions are done with documentation verification, test is conducted and permission from CBSE is ensured.
7. For Class XI admission registration is done in the month of Jan/Feb for outside students and 3 test rounds are conducted on the interval of one week . Test dates are announced on the time of registration.
8. For Class XI admission for inside students counseling is done after X preboards to help the students in choice of stream as per their strengths.
9. Subjects offered in class XI-XII are English, Punjabi, Physics, Chemistry, Maths, Biology, Economics, B. Studies, Accountancy, Music, Fine arts, Informatics Practices, Physical education.

10. For Classes IX AI(Artificial intelligence) and for class X , Information technology (IT) is offered as skill subject.

Documents to be submitted at the time of admission

1. Attested copy of Date of Birth Certificate (Pre-Nursery to II)
2. Transfer Certificate (Transfer cases) KG onwards
3. Previous Report Card (Transfer cases) KG onwards
4. Copies of Aadhar Card of student, father, mother.

Once all the admission formalities are fulfilled and it is found that the student does not attend the school even for a day, the school will refund only the caution money and not any fee and dues charged at the time of admission.

Withdrawal

1. Notice in writing for withdrawal of a student must be given one month in advance. Failure to give this mandatory notice will lead to payment of one month fee.
2. The school will issue a transfer certificate to a student only after he/she has cleared all the school dues and has also submitted the Birth certificate/ TC (from previous school) and a copy of the report card at the time of admission.

Fee Norms

The school fee should be paid quarterly as per fee structure. Fee is paid online through QR code or netbanking.

Features discussed during admission

GND DAV adopts several measures for ensuring the safety of the children.

1. Students are handed over to the parents, van drivers and rickshaw pullers only after checking their I - Cards. In the school transport, a teacher, guard / nanny is always there to take care of the children. Pick up cards are used to ensure safety.

2. A full time Nurse takes care of the medical needs of the children. Health and safety checks are carried out regularly and staff is kept up-to-date with First Aid Training, child protection training and conducting safety drills. The safety and welfare of the children is extremely important to us so counselling sessions are conducted.

3. Mobiles are strictly prohibited in school campus for students.

4. Students below 18 are not allowed to come on bikes.

Communication with parents:

1. Parent teacher meetings are held regularly. The school has a well integrated parent teacher networking system which helps in rapport building and apprising parents of all the information deemed essential. All school circulars and activities are posted on the school website and face book.
2. A regulated school SMS system is also formulated to establish quick communication with parents.
3. Counselling sessions for parents are also organised to discuss problems of students and make strategies for their upgradation.
4. PTA is created for enhancement of teaching learning process.

Facilities given by GND DAV Public School

* Air-conditioned rooms equipped with excellent facilities and resources for jio wing.

*We have fully equipped 2 computer labs, library, Audio Visual room, Smart classes, music & dance room, Physics lab, Chemistry Lab, Bio lab, Mathematics Lab, activity areas, Sports room, Medical room, Art room, Seminar hall and a big play ground.

* Clean water supply with R. O systems

* Air conditioned reception for seating of parents.

Principal